



2023 Annual General Meeting

Date: Wednesday Sept 6, 2023

Time: 7 pm

Agenda

- 1.0 Call to order
- 2.0 Minutes of the 2022 Annual General Meeting - June 16, 2022
- 3.0 2023 President's Remarks
- 4.0 Financial Report
- 5.0 Manager's Report
- 6.0 Special Presentation
- 7.0 Strategic Functional Teams Report
- 8.0 Elections
- 9.0 Appointment of Accountants
- 10.0 Adjournment

Social Hour to Follow

Drinks, draws and snacks

2.0 Minutes of the 2022 Annual General Meeting - June 16, 2022



2022 Annual General Meeting Minutes June 16, 2022

1) Called to order

As there were 31 members present, the quorum threshold was met and the 2022 Annual General Meeting was called to order by Wendi Prinse at 7:00 PM

2) Approval of the minutes

Minutes of the 2021 Annual General Meeting held on June 29, 2021 were presented. A motion was made by Terry Bodman to accept the minutes as presented. The motion was seconded by Ron Schneider.

Motion CARRIED

3) President's Remarks

Leslie Holtby

Another challenging year with covid restrictions. Compulsory vaccinations meant that some of our members were unable to participate. It is hoped that they will rejoin us for the coming season.

League curling was able to resume under strict guidelines however competitive curling and playdowns occurred with definite restrictions. No bonspiels or banquets were permitted until the end of February 2022. This greatly impacted our revenue and ability to pursue social functions. It is anticipated that life and Curling will look closer to normal by September.

We were fortunate to maintain our wonderful kitchen staff (Kudos to Scott and Crew). Great meals and pleasant service were consistently provided.

Many thanks to Bruce Renwick for managing our facility through the complicated waters of Covid restrictions. Despite the associated challenges, Bruce worked tirelessly to create revenue and ensured that our Club remained fiscally sound. His friendly staff also deserve recognition and the knowledge that they are appreciated. The continued efforts of James Michayluk, our ice technician, and his hardworking crew are also greatly appreciated. Their efforts were recognized by participants of the numerous events held in March, including the BC Seniors playdown.

4) Financial Report

Please note that these are "interim reports". Due to time constraints, the bookkeeping information did not get to the accountant on time to have final Financial Reports prepared for this evening's meeting. The executive decided that since the Notice of AGM had already been sent out to the membership, we would present Interim reports. The Final Financial Reports with notes from the Accountants will be available for members in the next few weeks.

The interim financial report was presented. A motion was made by Monica Rush to accept the finance report as presented. Corrine McCabe second the motion. Motion CARRIED

5) Reports

BUILDING & FACILITIES ENHANCEMENTS

The opportunity over the last 24 months have been very difficult to review or consider any enhancements to the Chilliwack Curling Club. This state-of-the-art facility has not been used to its full capacity, due to public health orders.

With a number of full-use events planned in the future, like weddings, meetings and major curling events usage will increase. This will be the time to review, plan for the future and any needs to be suggested for the facility. The Board is looking forward to a normal Curling year starting in the fall of 2022, which will give a better indication to any items this facility may require.

FINANCE

Fundraising efforts were impacted by Covid restrictions. A number of options have been considered and will hopefully be initiated in the coming season.

MEMBERSHIP RECRUITMENT & RETENTION

a) *Awards/ Bursaries*

Naomi Britz was awarded both the Frank Jamieson and John Robertson bursaries in 2021.

b) *Bonspiels*

Summer spiel "Back to the Future" held in August was a success with 32 teams and a waiting, bringing members back into the club after an early shut down last season. Provincial restrictions caused the cancellation of the Ladies and Men's bonspiels in January and February respectively. The Spring Mixed in March had a great turnout with 32 teams with Bruce and staff organizing and running the event. 48 teams attended the Close the Barn Door in April and as usual another successful event organized by Bruce and staff.

LEAGUES REPORT

Submitted by Larry Legault

Number of Teams.

- The number of teams in the Monday Dinner League increased from 11 to 14 teams.
- The Monday Rec League increased from 10 to 15 teams. The Tuesday Men's League decreased from 15 to 10 teams.
- The Wednesday Night Open League increased from 20 to 29 teams.
- The Thursday Men's League increased from 12 teams to 17.
- The Friday Social League increased from 13 to 16 teams.
- The Sunday Novice League ended up with 8 teams compared to 5 last year.

All in all, we ended up with 361 different curlers on 109 teams in our night leagues compared to 262 curlers 86 teams the year before.

There were 272 curlers on 127 teams in the 1st half of the day leagues and 274 curlers on 139 teams in the 2nd half compared to 207 curlers on 96 teams in the 1st half the year before. (The 2nd half was cancelled due to COVID restrictions.) Although these day leagues are not officially part of our club as they have their own organizational structures-they do have an impact on our revenue stream. We will continue to do everything we can to help them to increase their numbers and to operate smoothly.

We had 605 active curlers in day and night leagues compared to 445 curlers last year.

Many thanks to everyone who helped make our leagues a success this past year!

JUNIOR Curling

Submitted by Donna Allen

Little Rockers

Little Rockers Curling started under the direction of a paid director for teaching instruction. After a short period, Donna Allen took over the direction of this group of seven year to twelve-year-olds. We originally started working with just over 20 children, but by the end of the year, we registered forty, which is the largest group we have ever worked with.

I wish to acknowledge the dedication of our members who volunteered and showed up every week. Two curlers from the Junior program came out every week to help.

Skills continued to be taught...line of direction, balance, turns, release of rock, sweeping etc. By playing silly drills using pylons and small items such as yellow rubber ducks, small plastic balls, etc., skills became more finely tuned and much more fun. As the year came to a close, it seemed obvious that having fun is a huge part of the Little Rocker Curling Program. It was my privilege to coordinate this group.

Youth curling is the future of our Club, but senior curler and Juniors who have the time to donate keeps it going. Thanks to everyone involved, from staff to parents, grandparents and helpers who made this past year possible but most of all to the Little Rockers who learned so much and had fun doing it.

Juniors

Our Junior program (age 12 and up) had over 20 registered this year. Thank you to Lisa Deputan and Shirley Christison who worked with this group.

VOLUNTEER TEAM

submitted by Rick Prium

I would like to thank all our volunteers for their tireless help, without which our club would not exist. Whether you helped for only a few hours or many hours your contribution is what keeps us going.

Our big event this year was the Ladies and Men's senior provincial championship as well as the Canada winter games qualifier held from March 15-20. We did manage to get 4 other bonspiels in after the restrictions were eased in February.

The Sunday novice league, the Junior program, the Little Rockers and the school program offered more opportunity for volunteers.

All these events could not have been the success they were without the help of all our great volunteers.

We have a very busy season coming up with a full slate of bonspiels. Our big event will be hosting the Men's and Ladies provincial champions in January. There will be no shortage of opportunities to volunteer this coming year. Thank You

SOCIAL:

submitted by Leslie Holtby

Social activities were once again limited by Covid restrictions. The Summer Bonspiel was successfully held at the end of August 2021. Stephanie Prinse coordinated the event.

The annual " Top Dog " Contest was held later than usual but enjoyed by the participants. Earl Werk was the "Top Dog ". Kayleigh Alendal was responsible for coordinating the event.

Halloween and Christmas / New Years parties were cancelled.

Bonspiels were not permitted until the end of February but then restrictions were lifted and March proved to be an exhausting month for both staff and volunteers.

The B.C. Seniors Men's and Women's Championships were held from March 12-17, 2022. Tim Drake coordinated this event. Numerous volunteers and Director's supported this event. Special Thanks goes to the Knutsons who managed the time keeping aspects of this event.

The annual Golf Tournament was held on June 5th at Cheam Golf Course followed by a Banquet and Prizes at the Curling Club. Lisa Deputan coordinated this event with the assistance of Shirley Christison.

6) **Election of Directors**

According to the Chilliwack Curling Club's Bylaws, Article 6, paragraph 2 there must be at least 12 Directors on the Board. There were 5 positions that needed to be filled this year.

The Board of Directors meet, discussed the applications received and nominated the following members for election to the Board of Directors:

Rick Hunter
Gerald Lockwood
Kemal Kahn
Gary Robinson
Sam Rooney

As no additional nominations were made by members from the floor, it was determined that a vote was not necessary as there were 5 members nominated by the Board of Directors to fill the 5 vacancies. These individuals were declared elected by acclamation.

7) **Appointment of Accountants**

The accounting firm, MNP has been providing accounting services to the Chilliwack Curling Club for many years. Elaine Christie moved that this arrangement continue. This motion was 2nd by Andre Anglehart.

CARRIED

8) **Adjournment**

Meeting was adjourned at 7:32 pm

+++++ End of minutes++++

3) 2023 President's Remarks

Terry Cross

On behalf of the Board of Directors and myself, we would like to thank everyone for attending our 2023 AGM for the Chilliwack Curling Club.

This past curling year has been a year full of new policies, changes to the structure of our board, and the retention of historical information for future Boards. The Board Teams started the year by identifying the items that needed to be addressed to build a stronger foundation for the club.

Items like:

1) A computer program that would ensure the retention of all emails, policies, Board correspondence, and templates for the operation of the club. The introduction of Google Workspace, with the board members having club-only email addresses that are retained, owned and stored by the club ensures that we have a permanent record of information and decisions, The document file and retention section of Google Workspace will always be available to future boards to review past history, policies, and templates on the operation of the club.

2) Job Descriptions for the club staff to help future boards understand the day-to-day operation of the club. The staff do an incredible amount of work and having a basic idea of their jobs is critical for the future board members. Again, these documents are stored in Google Workspace.

3) As the Club continue to grow it is imperative that we developed policies to help the club to manage and protect our staff, our members, the data and computer system in a consistent manner. This year the Board has written or revised 6 policies. The 5 new policies that were developed and approved this year are: Media Relations Policy, Privacy Policy, Information Technology Policy, Information Technology Security Policy. The policy relating to Monetary Support of Playdown Teams Policy was revised. These policies can be found on the club website.

The safety of our members is paramount and as we curl on slippery, hard surfaces the possibility of injury is real. We are almost ready to roll out a Concussion Protocol and Return to Play Policy. This is a very important project for us and many clubs in the province are waiting to see what we develop.

4) Curling I/O has been worked on all year with the aim to using it to register curlers, create leagues, and simplify the administrative processes. This is an excellent program that will make future club activities easier to run, build our leagues and streamline the overall club experience.

5) The introduction of the Membership Survey, was an amazing success. We had an excellent response from the membership. The data collected has given a clear indication of the direction the membership would like to go and the concerns it would like addressed. There will be a future opportunity for the members to give their input to the Board through these surveys. The data collected will be saved to Google Workspace for future boards to peruse. Club members can see the survey results as they are posted on the Clubs website.

6) The introduction of Credit and Debit to the club. This project represents a number of years of work and we are pleased that the project was voted on and passed unanimously this summer. The staff training has already started. The Board would like all our members to be very patient while we fully implement this system. The staff are doing their very best, to help move members through the new process but we need everyone's support to make this work. Be patient and be kind.

As we move into the new season we are already started work on the following projects:

- a) Management Agreement
The management contract between the Chilliwack Curling Club and Community Center and the City of Chilliwack is up for renewal this fall. Negotiations have started.
- b) Recruitment Process
As you know Bruce Renwick is retiring in April 2023. Bruce has been the Club manager for 27 years. His hard work and dedication have built the club that we have today. A Recruitment Team has been established. It is our plan to identify an excellent candidate and have this person on site so there is sufficient overlap so the transition goes smoothly.
- c) Governance
This fall, the Board will be clarifying the governance process and the Board - Management relationship. At the present time there are no policies in place that describe how the Board conceives, carries out and monitors its own task and we have nothing in place to describe how authority is delegated, monitored. Documenting this process is well over due and essential for the effective operation of the club.

I would like to take this opportunity to say a few words about the people I have had the honor to work with this past year.

The Chilliwack Curling Club Board of Directors is a wonderful, dedicated group of people who have worked tirelessly this year. I thank every one of them, as they are the reason so much was accomplished this year.

Bruce Renwick and his staff are the face of this club. Without them, the club would not be able to function. They make it possible for the club, building, and events to happen. I thank each one of them, for the amazing job they do.

Finally, to the membership, without your support each year and the many volunteers who come forward to help. I thank all of you. The events that take place in this facility can only happen with your dedicated efforts.

Thank you

4) Financial Reports

The 2023 Financials have been submitted to MNP Accountants. They have completed the year-end review of the Chilliwack Curling Club financials. Copies of the financial report will be distributed at the AGM. The reports will be presented and members will be given the opportunity to ask questions.

5) Manager's Report

6) Special Presentation

7) Strategic Functional Teams Reports

Executive Team

This year was a very busy year for the Executive Team of the Chilliwack Curling Club. The executive finalized the contract extension of the Club Manager to help the transition to a new manager for the 2024-2025 season.

We are working closely with the Club Manager to develop a transition plan that will ensure that we have a clear path forward and do not lose the valuable intellectual capital that resides with Bruce. A Recruitment team will be established and they will report directly to the executive. This team will be made up for 2 Board Members, 2 Club Members and the Club Manager. A detailed recruitment plan is being finalized. It is planned that that an excellent candidate will be identified and recruited in early 2024.

A new safety policy on returning to the ice after a concussion occurs is in the final stages of development to help safeguard the health and well-being of our members. The safety of our new young curlers, plus our beginner curls needs to be at the forefront of our club to help sustain the growth of the sport.

This was a very successful year for the club and our facility. The Executive would like to thank every one of our members for supporting this year.

Finance Team

This year we have accomplished some long-awaited goals, such as the implementation of a credit card and interact system that hopefully will accommodate those who requested that this system be activated. We are establishing some long-term requirements that are a must for a business like ours, such as a contingency fund for unexpected expenses, and planning for equipment replacement.

The Chilliwack Curling Club is financially sound and with the growth we are experiencing our financial health should remain in good shape. The review of the financial statements will be cover at the Annual General Meeting.

Building and Facilities Enhancement Team

Acoustic Sound Baffles were installed in the Ice Shed as a City of Chilliwack funded and installation project. This initial phase had sound baffles installed in the ceiling area only. If needed, the city will fund and install further sound baffles against the Ice Shed walls if deemed appropriate/justified.

Storage Room organization: much of the temporarily stored items were removed. Additional shelving is planned to assist with maintaining an orderly storage room.

Refurbishment of High Traffic Areas: some of the higher traffic areas such as the stairwell to upstairs and locker room doors were identified for "freshening up." These areas will be addressed with existing staff as the opportunity presents itself.

Pickleball Rentals Introduced: 8 portal pickle ball nets were purchased and 8 courts were setup in the Ice Shed for a shortened June-early August period. Next off season these 8 courts will be setup as soon as possible in the off season.

Information Technology Infrastructure

Google Workspace for Non-Profit Adopted: We now have club wide use of Google Workspace user and group accounts with applications for email (Gmail) including mass distribution to members, cloud storage of all documents, member surveys, suggestion box, collaborative document creation with automatic version history, etc. There is no cost for this office IT infrastructure as a registered non-profit organization.

Audio-Visual Broadcasting System: As part of a \$10K grant received for hosting the BC Men's and Scotties Championship, the club acquired a portable Audio-Visual system which can be used for events. This system is portable and relatively easy to setup when and where needed within the club. Training for its use has yet to occur.

Board Room Projector and Screen: The Board Room now has a projector and screen that will help facilitate presentations, workshops and training sessions.

Communication and Marketing Team

A Membership survey was sent out to all club members in April. It was extremely well received.

The number of active curlers this fall was 646. We received 227 responses or 35%. This is an excellent response. We have received a lot of good data.

We want to thank all members who took the time to respond. The results will be posted on the Clubs website.

Awards/ Bursaries

Each year the Chilliwack Curling Club receives applications from graduating secondary school students for the Frank Jamieson Scholarship and the John Robert's Memorial Bursary. We are pleased to announce this year's worthy recipients:

Markus Westenek was awarded to Frank Jamieson Scholarship in the amount of \$400.00.

Mikayla Winter was awarded the John Robert's Memorial Bursary in the amount of \$300.00.

Congratulations to both recipients.

Program and Service Team

The Program and Services team work mainly on the club bonspiels this season.

This was a new group of people who had not been involved in the organization of many bonspiels before and as a result, it was a steep learning curve for everyone.

There was a great deal of support from the manager of the club Bruce Renwick as well as Larry Legault and Wendy Prince. These three people help provide the very-needed experience that was missing from the Bonspiel team.

The member surveys help direct us to the areas the team needs to improve on and we will do our best to implement these suggestions.

Moving forward the Bonspiel Team will be working on next year's volunteers for the upcoming events, earlier in the season. This may help with, supporting the strong core of volunteers who show up for every event and give their time to the club to make these events so successful.

By having some new volunteers give a little of their time throughout the year we may be able to give our amazing core of volunteers a much needed break during the year.

LEAGUE REPORTS

League Participation Comparisons				
League	Number of Teams			
	2019/20	2020/21	2021/22	2022/23
Monday Dinner	12	COVID	14	16
Monday Rec	17	COVID	15	16
Tuesday Competitive	16	COVID	10	8
Tuesday Novice	-	COVID	-	9
Wednesday Open	28	COVID	29	33
Thursday Men	20	COVID	17	17
Friday Social	24	COVID	16	21
Total	143		125	141

2022/23 League Winners

Monday Dinner

John Verscheer
 Ryan Bogle
 Kent Lucki
 Trent Lucki
 Larry Wigham

Monday Rec

Mark Jackson
 Rob Aitken
 Jane Aitken
 Jenny Jackson

Tuesday Competitive

Aaron Watson
 Kelly Watson
 Darren Jarvis
 Bobby Neid
 Robert Hornsby

Wednesday Open

Aaron Watson
 Kelly Watson
 Asami Watson
 Jenn Saunders
 Emma Les

Thursday Men

Kevin Jones
 Tyler Jones
 Rick Jones
 Colin Cromarty
 Bob Morrison

Friday Social

Glen Royea
 Everly Royea
 Dianne Kaldestad
 Hollee Wark

CHILLIWACK MASTER'S CURLING LEAGUE

First of all, it was great to have a year without any major COVID impacts or shutdowns. In the Fall session we had 26 teams curling Mondays and 16 teams curling Wednesdays. After Christmas it was 21 teams on Mondays and 15 on Wednesdays.

We were disappointed with the turnout for our October bonspiel. We were hoping for 32 teams now that we were "out of COVID" and had only 16, 8 local and 8 out of town. We weren't sure whether it was lingering COVID concerns, high gas prices, too early in the season or people finally being able to travel. As the season

developed though, we saw our club struggling to fill other bonspiels and similar concerns in other clubs. Hopefully next year will produce more “normal” numbers.

During regular curling the week following the bonspiel one of our spares fell on the ice and passed away in hospital. Since this accident we have seen a significant uptick in the number of Master’s curlers wearing helmets.

Our competitive curlers had a very successful year, placing first in Haney, Peace Arch, Cloverdale and Langley bonspiels. As well, Chilliwack won the Zone 60+ (Hockley) and 70+ (Snooks) playdowns which qualified them to compete in the BC Masters Combined Championship which was held in Chilliwack March 27th to 31st. The Hockley team, comprised of Dale Hockley, Rick Jones, Russ Knutson, Vic Miller and Dallas Kennedy were successful in winning the 60+ category. Thanks to Claude Latulippe and his committee for organizing this fantastic event.

Ron Gillies, President, Chilliwack Masters Curling League

STICK CURLING – ANNUAL REPORT

President’s Report – Dennis McSweeney

For the first half of the season, we had 18 teams in A Division and 18 teams in B Division. In the second half of the season, A Division had 17 teams and the B Division again had 18 teams. The A division and the B division schedule had teams with a Bye each week and players were encouraged to call the Bye team when looking for spares. In addition to the Bye teams being utilized as spares during the first half, we also had a Spare List of six players. For the second half, the Spare List doubled to 12 players.

Several spares have expressed interest in joining the league full-time for next season. As well, Club Manager Bruce Renwick has forwarded additional names to me of players looking to join our league next season.

Scheduling Director – Dennis McSweeney

A great deal of thanks goes to Larry Legault who was able to complete a complicated schedule for our league play. There were 10 games in the first half for each Division, as we lost Fridays to the Masters’ Bonspiel, Remembrance Day, Ladies Pot of Gold Bonspiel and a major snow storm December 23, 2022. The second half’s season schedule was for 11 games with only one Friday lost to the BC Provincials.

Games Played:

Thirty-six (36) teams played 21 draws, consisting of 2 games per draw which equals 42 games with each player throwing 18 stones per game, being a grand total of 756 stones for the 2 seasons, with each stone weighing approximately 40 pounds. Therefore, a combined total of 30,240 pounds of granite (or 15 tons) went up and down our ice over the September 2022 to March, 2023 season. No wonder there have been sore backs and shoulders.

Playoff games:

A last-minute playoff format was negotiated for Wednesday, March 22, 2023, at 12:30 pm. Division A will have Ray Donaldson and Paul Rowat playing Bill McAulay and Brian Garon. The Dennis McSweeney and Rick Yule team will play Colleen Bodman and Sue Herman. Division B will see Dennis and Pauline Sherwin playing Rick Hunter and Doug Rutley. Len Rae and Walter Buetler will play Dale Paul and Dave Eno.

The two winning teams of the Division A playoff will then play each other to determine first place and second place, while the also rans in Division A will then play each other to determine 3rd and 4th place.

This same playoff format will also apply to Division B. The two First place teams will play each other to determine 1st and 2nd place and the also rans will play each other to determine 3rd and 4th place.

Vice President’s Report – Dennis McSweeney

There is nothing to report. Dennis did very little all season long. He could never be found when he was needed.

Secretary's Report – Chris McSweeney

I put up with all of the President's bitching and complaining. He provides me with totally unreadable handwritten notes and while he is preparing his notes or emails, he is constantly yelling at me from the other room asking me how to spell words. I also must remind him of emails that have arrived, which he has since "lost" and conduct searches to locate same which have been placed in trash or junk or some other folder totally unrelated to curling. I am applying for "danger" pay.

Treasurer's Report – Dennis McSweeney

Income	Toonie "tax"	\$115.75 (don't ask!)
Expenses:	Purchase of 8 "6 ender pins"	\$42.05
	Coffee & muffins (\$11.20 Per week for 4 weeks)	\$ 44.80
	Sundry	\$6.85
		\$ 93.70
Balance:		\$ 22.05

The remaining balance of \$22.05 will be deposited with the Chilliwack Curling Club – Friday Stick Curling Account.

Director's Report – Dennis McSweeney:

At the meeting of the Directors of the Chilliwack Curling Club in November 2022 the sum of \$200.00 was approved for our League to use to cover the cost of having two (2) plaques made to recognize the Division A and Division B winners each season. This approval was subsequently rescinded by the Directors as they advised that the Club Director's would be taking over the project of having our two plaques made along with plaques for other leagues.

As of the Directors' meeting of March 8, 2023 they advise they are looking for a new artist to create the plaques. I will be approaching the Directors with a request that the original approval of \$200.00 to our League be reinstated to allow us to personally arrange to have our two (2) plaques completed. (*Note Plaques have been received*)

Director's Report – Bonspiel – Dennis McSweeney

I have spoken to Bruce and requested the first Friday and Saturday of December, 2023 as a proposed Stick Bonspiel date. This date would be subject to change re. the Masters' Bonspiel circuit dates. I will be calling for a committee to be formed from our Stick League members to organize this Bonspiel as soon as the season starts next Fall.

Any errors or omissions can be brought up to any of the Directors of the Chilliwack Stick Curling League, but most especially to the Vice-President.

Dennis McSweeney, President, Vice-President, Director and All-round Chief

MONDAY DINNER LEAGUE

The Monday Dinner League has shown a growth over last year. This year 17 teams played in the first half and dropped to 16 for the second half. Last year we started with 13 teams and added a team to end up with 14 teams for the second half.

Larry Legault

LITTLE ROCKERS

Little Rockers supports and teaches children ages 8 to 11.

We gather on a Wednesday afternoon from 3:30 to 4:30 followed by hot chocolate and a cookie. Drills and games allow them to learn at their own rate and improve their ability to curl. The ability to use the two shadow

houses on Sheets 1 and 2 are invaluable as many are not old enough or strong enough to get the rock down the full length of the ice.

The used shoes that have been donated have been received with enthusiasm and are greatly appreciated.

A huge thank you goes out to the Senior curlers and two Juniors, who volunteered their time.....and patience.....to support our Little Rocker Program.

I think the highlight of the year was the last curling day when we invited parents and siblings who already had curling experience to join us. What a great time we all had and of course it was followed by a pizza party organized by Bruce.

Submitted by Donna Allan