

MINUTES

CCC&C Board of Directors Meeting

June 17, 2025

5:15 pm

EXECUTIVE

Regan Taylor, President
Fred Eves, Vice President
Tammy Cole, Treasurer
Sherry Liptak, Secretary

DIRECTORS

Larry Wigham
Jeff Dickey

Dan Northgraves

STAFF

REGRETS

Gary Robinson
Hollie Wark
Tony DeGroot

1. Call to order- 5:21 PM

2. Agenda- JUNE, 2025

Any last minute additions to today's agenda?

- Tabling Policies for further discussion

Motion: *THAT the agenda be approved as presented or amended* **Sherry/Tammy**

3. Minutes- MAY, 2025

Motion: *THAT the minutes be approved as presented* **Fred/Tammy**

- CHANGE title from AGENDA to MINUTES

4. Opening Remarks- President (Regan)

- CurlIBC Symposium was beyond highest expectations
 - Mini seasons for more predictable financing/ budgeting
 - VantagePoint for governance courses
 - BC Societies Act updated in 2016 but unlikely to have been updated and require lawyer consultation.
 - Were they updated while McLandress was President?
 - Consulting with City to gain clarity about expectations in managing a "Community Centre"

5. Correspondence

- NONE

6. Operations' Report (TIKI)

- SUMMARY

- Money is trickling in
- No one is actively looking for new opportunities
- ATM is currently offline

7. Financial Reports- Bookkeeper Update (Amara) & Treasurer (Tammy)

- Incorrect title- April Refresh
- Doing better, but still bad
 - Proshop is now showing a profit due to an inventory update
 - May is looking promising to show a profit
 - Wages continue to be challenging

8. Action Items from previous meeting(s)

- 8.1. Tammy- burn rate and SAGE mystery- NEEDS ROOM RATES, RENTAL %, SCHEDULE, ETC. (From Consultant)
- 8.2. Pickleball follow up- how much usage? Cost? Options?
 - Tiki and Scott were tasked to cost it out. May keep days and close nights.
 - Booking challenges- system claims to be “full” TIKI
 - Ice Shed bathrooms remain open

9. New Business

- 9.1. Bursary- Great application. APPROVED pending verification of membership
 - Sherry will write a letter of congratulations
- 9.2. Policies:
 - Should consult all stakeholders while developing
 - Shouldn't be voted on until highly likely to pass
 - 9.2.1. Policy for Bullying, Harassment and Discrimination (WCB Requirement)
 - Currently circulating for feedback
 - 9.2.2. Policy for Gratuity
 - SUPPOSED TO BE TAKEN TO STAFF FOR CONSULTATION
 - Tammy and Regan will proceed with consultation
 - 9.2.3. Policy for Code of Conduct
 - Needed to bring professionalism- how to talk appropriately in the workplace
 - Fred will review after compiled
 - 9.2.4. Information Technology Security Policy- DRAFT issue 2.0 dated May 2, 2025 was emailed out by Fred
 - Need to consult with Larry L.
 - Fred wants 2-factor authentication for all Board members
- 9.3. Bylaws (improved organization and readability):
 - 9.3.1. DRAFT CCC Bylaws- Part 2.0 Members was emailed by Fred
- 9.4. Proposed Organizational Chart- DRAFT 1
 - Uncomfortable with current titles/ “labels”

- Missing IT
- Curling Admin and Curling GM be combined?
- Identification of full-time, part-time, and seasonal employees
- Operations Lead- combine Operations and Events and budget?
 - Events coordinator versus manager

9.5. Fees

- Corporate rates are out of whack
- Planned wind ups/ playoffs/ “Night of Champions”
- New Thursday Night Owl League? (Ask Tiki)
- MOTION- ADD \$50 ANNUAL FACILITY FEE **TAMMY/ FRED**
 - Juniors waived
 - Private rentals included
- MOTION- APPROVED PROPOSED RATE PLAN **TAMMY/ LARRY**
 - Newsletter primer

10. Committee Updates & Reports

- Fred requires an IT Committee
- Board members will be assigned committees
- Committees: Volunteers,

11. Closing Remarks

- 11.1. Vice President
- 11.2. President

12. In-camera Meeting (If necessary)

13. Adjournment- 7:31 PM

14. Next Meeting:

Tuesday, July 15, 2025 at 5:15 pm

BUDGET CONSIDERATIONS:

- Need new photocopier- Tammy will research this

ACTION ITEMS:

-