



**CHILLIWACK CURLING CLUB**  
**MINUTES OF THE BOARD OF DIRECTORS MEETING**  
**Jan 23, 2024**

**Present:** Rick Pruim, Gerry Lockwood, Elaine Christie,  
Fred Eves, Kelli Graham, Sherry Liptak, Gary Robinson, Regan Taylor.

**Absent:** Terry Cross, Lisa Deputan, Hollee Wark, Bruce Renwick

**Manager:** Bruce Renwick

---

1.0 Meeting called to order by Rick Pruim, Vice President at 7:01 pm

2.0 **Meeting agenda** was accepted. Moved by Gerry Lockwood and 2nd by Regan Taylor -  
CARRIED

3.0 **Minutes** of the December 18, 2023 meeting were presented. Acceptance was moved as by  
Gary Robinson and 2nd by Fred Eaves - CARRIED

4.0 **Correspondence** Nil

**5.0 Managers Report**

Bruce Renwick was away but emailed his report.

- 1) The club was closed to curling from Dec. 22 until Jan. 5.
- 2) We had to cancel two days of curling due to the snow and freezing rain the week of January 15<sup>th</sup>.
- 3) We did manage to host 30 non curling events since our last meeting on Dec. 18.
- 4) We hosted the Mental Health bonspiel on Jan. 6. Thanks to Sherry Liptak for organizing this event. The Chilli Spiel was run this past weekend and was well attended and enjoyed by all. A special thanks has to go to Regan Taylor, Kelli Graham and Lisa Deputan who brought the fun back to Chilli Spiel. We had 25 teams enter, but 3 dropped out due to the weather. Those that attended had a lot of fun and I'm sure this will become one of the most popular Ladies spiels in the province that it used to be. We have 3 more club bonspiels from now until we shut down in April. These weekends generate a large profit for the club if they are well attended and volunteers sign up. Volunteers are needed
- 5) Kitchen sales remain steady.
- 6) I will be putting a jewelry clearance sale in the Pro Shop in time for Valentine's Day.

## 6.0 Financial Report

**Gery Lockwood**

The club finances continue to be in good shape. The kitchen revenues continue to be the strong point of the club's revenue. All though costs have increased in several areas such as maintenance and wages, we are still in a strong positive financial position. We have received the Government Gaming Grant of \$32,000 but it doesn't show on our financial statement as of yet.

## 7.0 Old Business

### 7.1 Concussion Policy

The Concussion Policy was presented to the Board by Rick Pruim.

A motion made by Gerry Lockwood to accept the policy as presented. The motion was seconded by Gary Robinson. The motion was approved.

The Concussion Policy will be placed on the Clubs website. Bruce Renwick will be asked to share this policy with the appropriate staff members and inform club members that this policy is in affect and is posted on the Club Web site.

## 8.0 New Business -

### 8.1 Resignation of a Director

Kemal Kahn tendered his resignation from the Board effective Jan 21, 2024 so that he can spend more time with his family and many grandchildren. Terry Cross spoke to Kemal and thanked him for his contribution he has made to the board. Terry accepted Kemals resignation and over the next month, the Executive will determine how and when we will replace Kemal. A formal letter of thanks will be sent to Kemal.

### 8.2 Contingency Plan

Board members asked what the contingency plan is in the event that the Club is unable to recruit a replacement for Bruce Renwick prior to April 30, 2024. The Executive is meeting on January 30, 2024 to discuss this issue.

In late December, we learned that the candidate we hope would accept our offer of employment as General Manager, accepted employment elsewhere. In early January. Bruce Renwick that the club hire a full time Assistant Manager to help cover the work load. The Executive supported this request. The club has been as we were able to rehire an employee who has excellent knowledge of our systems and is well liked by staff and members. Last year, Bruce posted a Member Serves Coordinator position. This position was created to move some of the day-to-day functions from the Manager role. Unfortunately, this position was not filled. The creation of an Assistant Managers position, will reallocate work load and give the organizational structure a better balance.

This change will assist in the recruitment of a new General Manager as management of the day-to-day functions will be appropriately shared.

### 8.3 Management Agreement with the City of Chilliwack

The Management Agreement with the City of Chilliwack was signed by all Parties the end of December 2023. This agreement will be in effect for 5 years.

## 9.0 Team Reports

### 9.1 Management Team

**Terry Cross**

The Recruitment Team is continuing their search for the replacement of Bruce Renwick. The Club Manager position will be vacant as of May 1, 2024.

The Recruitment Team is currently rewriting the Job Posting to reflect the creation of the Assistant Manager position. The Job Posting will be reposted no later than January 30, 2024. The closing date of the posting will be February 19, 2024.

We believe that as many Curling Manager's contract expire at the end of the curling season, there will be interest from the BC curling community.

We are pleased that Kemal Khan, who resigned from the Board will remain on the Recruitment Team.

### 9.2 Building and Facilities Enhancement Team

**Fred Eves**

The portable camera system purchased last year is being installed now. It should be operational in a few weeks. This system will be able to live stream curling to our website. Live streaming is a common practice in other curling rings and hockey arenas, but before live streaming will commence, the Board will be having further discussions regarding the merits of live streaming and privacy issues.

As per the Management Agreement, the Club needs to submit a Depreciation Report on all equipment valued at \$20,000 or more to the City each year. Work will commence shortly collecting the data for this report. This year's report is due June 2024.

### 9.3 Bonspiel Committee

Since the beginning of the year, we have held 2 bonspiels.

*The Mental Health Bonspiel* was held on January 6, 2024. This is the first time we held this type of bonspiel. Sherry Liptak organized this event and did an excellent job of introducing a new type of format for bonspiels and bring a wide range of individuals who ranged from age 8 to 70 to the bonspiel.

There were about six Little Rockers, four Junior Curlers, grandparents and recreational curlers, more than 16 first timers, and one BC champion, participate in the spiel. We had two out of town teams from the Golden Ears Winter Club. The remaining curlers come from our Club. All together 20 teams participated.

The total amount of money raised for the Ann Davies Transitional Society was \$4724.65 . Feedback was positive regarding the four ends of play in a single day.

*The Chilli Spiel* was held last weekend, January 19 – 21. Regan Taylor, Kelli Graham and Lisa Deputan did a great job organizing this event. There were 25 registered but due to the poor weather 3 teams cancelled. There was a sea of pink everywhere and everyone had a great time. A full report on this bonspiel will be made next month.

## 10.0 Upcoming Events

### February

- 3-4 Ice Maintenance
- 15-18 Men's 4-Event Bonspiel
- 19 BC Family Day - No League Curling
- 23-25 Masters Bonspiel

### March

- 1-3 Spring Mixed Bonspiel

### April

- 5-7 Close the Barn Door Spiel
- 7 Ice removed
- Pickleball will begin the end of the month

### June

- 2 Golf Tournament at the Cheam Golf Course

11.0 **Adjournment** Meeting adjourned at 8:30 pm

### **NEXT MEETING:**

**Monday February 12, 2024 at 7:30 PM**

*( this meeting was moved one week earlier due to Family Day)*