



CHILLIWACK CURLING CLUB
MINUTES OF THE BOARD OF DIRECTORS MEETING
November 19, 2023

Present: Terry Cross, Rick Pruum, Elaine Christie,
Lisa Deputan, Kelli Graham, Sherry Liptak, Regan Taylor
Absent: Gerry Lockwood, Fred Eves, Kemal Khan, Gary Robinson, Hollee Wark.
Manager: Bruce Renwick

1.0 Meeting called to order by the President at 5.15 pm

2.0 **Meeting agenda** was accepted. Moved by Regan Taylor and 2nd by Lisa Deputan-
CARRIED

3.0 **Minutes** of the October 18, 2023 meeting were presented. Acceptance was moved as
presented by Kelli Graham and 2nd by Rick Prium- CARRIED

4.0 **Correspondence -**

A thank you email was received from Gerry Lockwood, thanking the board for the Get Well card and the fruit basket. Gerry is getting stronger and hopes to be back in the new year.

5.0 **Managers Report**

Bruce Renwick

1. Non curling rentals since last meeting – 43. November is a little quieter at the start of the month but ramps up heavy for the last 2 weeks. We have 54 catered functions scheduled in 22 days in December.
2. The Senior Mixed Bonspiel was cancelled. Pot of Gold Senior Ladies spiel ran Friday and Saturday of this week.
3. The last session of 5 weeks for 50 bucks started this week with 14 new curlers registering. I hope to get a Sunday morning Novice league started after Christmas in the same 10-12 time slot.
4. We held an Open house on Sunday Nov. 12 with 42 people trying out curling.
5. Highschool team practices have started and we had to double the ice time as we have a large increase in students playing and a new team from Imagine High. We had four sheets full on Thursdays and they now fill 4 more on Tuesday afternoons. I am currently waiting for confirmation from Duane Hetland whether the Fraser Valley Highschool Regionals will be at our club in January. I have scheduled it to run the same time as ICBC which has dwindled in numbers over the years.
6. Staff is adjusting nicely to the credit/debit payment system and fewer mistakes are being made. From August 15 until Oct. 31, in the Pro shop only, credit/debit

expenses amounted to \$6050.00. This does not count the extra hours being spent reconciling the tills daily as well as extra hours in the bookkeeping department. The machines were introduced to the entire building on Nov. 1 and have been used in the bar and kitchen. We have set a \$5 minimum for debit/credit as some folks were buying chips or a pop with their credit card.

7. I am pushing the Curl BC Province wide 50/50 utilizing staff during the draw at draw turn over in the day and during the evenings in the bar. The pot last month was just over 33,000. We sold \$1390 at our club last month which netted us \$556.00. As the pots grow each month it should be easier to sell more tickets.
8. Leagues and facilities are running fine from managements perspective heading into towards the Xmas season.

6.0 Financial Report

Keith Britz

I have reviewed the Comparative Balance Sheet and the comparative Income statements for the 6 months ending October 31, 2023. The CCC is in a strong cash position with cash on hand and bank accounts over \$ 374,000 compared to approximately \$251,000 in loans and other payable.

The Comparative Income Statement for the 6 months ending October 31, 2023 shows revenues up in almost every area compared to the 6 months ending October 31, 2022. The Kitchen and Catering revenue less the Kitchen and Catering expenses is already up close to \$40,000 and continues to generate close to a 50% gross profit margin.

7.0 Old Business

7.1 The Membership Survey

Last month the questions were raised as to why the Membership survey results had not been posted on the Clubs website as noted in the August Minutes. Terry Cross was to speak to Gary Robinson and Hollee Wark to ensure the summary of the survey results were posted.

As of the November Board meeting the results were still not posted, Terry will ensure the results are posts ASAP.

7.2 Update on the status of the Management Agreement with the City

Terry Cross and Rick Prium have meet with Darrel Lindhout and Eric Shultz from the City. The process is going well but is slower than usual as the City is updating the language and structure of the contract so that there is a uniform agreement used across the City. The Curling Club has no issues with the changes proposed. The new agreement will have a requirement for the Curling Club to complete a depreciation report, annually, listing the depreciation amounts for all equipment valued over \$20,000.

The Curling Club has already begun compiling a report on the depreciation of all our equipment. This report will be sent to the city as requested in June 2023.

It is anticipated that the Management Agreement will be signed by all parties by Dec 1, 2023.

7.3 Concussion Protocol and Return to Play Policy

Originally the Board wanted the concussion policy in place for this curling season, but due to a number of factors this has not happened.

This fall, there have been two instances where curlers have fallen and hit their head. In the first instance, the curler was told that they had to leave the ice and not complete the game. Last week, another curler fell but he insisted he was ok and continued to curl. This curler found out a few days later that he had seriously hurt his head when he fell and was experiencing brain bleeds.

In order to ensure the safety of all curlers the following motion was made by Lisa Deputan and seconded by Terry Cross:

“Effective November 19, 2023, if a curler falls and hits their head on the ice, the curler must leave the ice immediately and is not allowed to return to the ice for the duration of the game”.

MOTION CARRIED

The above motion will be included in the Concussion Protocol Policy. To ensure the Concussion Policy is in place, Elaine Christie will work with Rick Prium to finalize the policy for the December Board meeting.

7.4 Social Committee

Prior to Covid, the Club had an active Social Committee. This Committee has not been active since Covid. We are pleased to announce a Social Committee has been created. This committee will spear head the following social activities:

- Top Dog- (held early November 2023)
- New Years Eve Dance - Dec 31, 2023
- Golf Tournament - June 2024
- Halloween Party October 25, 2024
- Plant Fundraisers - Spring 2024 and Fall 2024

The committee members are: Regan Taylor, Kelli Graham and Lisa Deputan. Any club members who wish to be apart of this committee should contact one of the above committee members. All are welcome.

8.0 New Business -

8.1 Chilliwack Santa Claus Parade

In the past the Chilliwack Curling Club has put a float in the Annual Santa Claus parade being held on Dec, 2, 2023. Lesley Holtby has approached to Board and has asked if

the Board will pay the \$150.00 registration fee. Lesley has pulled together a group of curlers who will design and decorate the float.

The following motion was made by Lisa Deputan and seconded by Rick Prium:

“ The Board of Directors will cover the cost of the registration fee (\$150.00) to enter a float in the 2023 Annual Chilliwack Santa Claus Parade.”

MOTION CARRIED

10.0 Upcoming Events

December

- 23-31 Christmas Break
- 31 New Year’s Eve Party

January 2024

- 1-4 Christmas Break
- 5 All Leagues Resume Play
- 6 Mental Health Bonspiel
- 19-21 Chilli Spiel
- 26-27 ICBC Bonspiel

February

- 3-4 Ice Maintenance
- 15-18 Men’s 4-Event Bonspiel
- 19 BC Family Day - No League Curling
- 23-25 Masters Bonspiel

March

- 1-3 Spring Mixed Bonspiel

April

- 5-7 Close the Barn Door Spiel

June

- TBA Golf Tournament

12.0 **Adjournment** Meeting adjourned at 6:30 pm

NEXT MEETING: Tuesday December 19, 2023 at 7:00 PM