



CHILLIWACK CURLING CLUB
MINUTES OF THE BOARD OF DIRECTORS MEETING
August 14, 2023

Present: Terry Cross, Rick Pruim, Gerry Lockwood, Elaine Christie, Lisa Deputan, Fred Eves, Kemal Khan, Sherry Liptak, Gary Robinson, Steph Prinse, Hollee Wark.

Absent: Lisa Deputan, Monica Rush, Bruce Renwick

Manager: Bruce Renwick

1.0 Meeting called to order by the President at 7:35 pm

2.0 **Meeting agenda** was accepted. Moved by Gerry Lockwood and 2nd by Kemal Khan - CARRIED

3.0 **Minutes** of the July 10, 2023 meeting were presented. Acceptance was moved as by Rick Prium and 2nd by Gerry Lockwood- CARRIED

4.0 **Correspondence** - Nil

5.0 Managers Report

Bruce Renwick

1. Pickleball ended on Aug. 4. Nets packed away for season, tape removed and floor washed in preparation for the plant to be fired on August 10.
2. Friday night Barbeques will end on August 18.
3. Summer Bonspiel is scheduled for August 25-27. Curl BC will be renting the facility the following week for Rockslide, Coaching camps and Hi Performance team training.
4. Beginner Clinics and member practice ice scheduled between Sept. 5 & Sept. 14. Night leagues begin on Sept. 15 and Day leagues start Sept. 25.
5. Non curling rentals since last meeting was 40.

6.0 Financial Report

The club finances continue to be in good shape. The summer activities are continuing to show a good growth due to the introduction of Pickle Ball. Hall bookings also continue to be substantial with events, meetings and lunches generating revenue. The Ninth end Cafe has established a regular clientele that keeps it an active area in the facility

7.0 Old Business

7.1 Executive Summary of Membership Survey

At the end of the curling season, a survey was sent out to all members. We had an excellent return and collected a lot of excellent data. The results of the survey will be

posted on the website the week of August 20, 2023. A membership wide email will be sent out to let members know that the survey results are available.
The 2024 membership survey will be conducted April 2024.

7.2 2023-2024 Budget

Final additions and changes are being made on the 2023-2024 budget. It will be ready for approval at our next meeting.

7.3 Annual General Meeting

7.3.1 The notice of the 2023 AGM will be sent out to the membership on August 16, 2023. The AGM information packet will be emailed to all members the week of August 20, 2023.

7.3.2 Recruitment of Board Members

Our Bylaws state we need to have 12 Directors. This year, 4 Board members (Terry Croft, Monica Rush, Stephanie Prinse and Hollee Wark) term of office expire. Therefore, we need to recruit 4 people to the Board.

8.0 **New Business -**

8.1 Club Bucks Incentive

Terry Cross

The discussion whether club members who sit on a strategic functional team should be awarded club bucks in recognition of time spent has been deferred to the September Board meeting.

8.2 Online Suggestion Box

Fred Eves

A suggestion box has been installed in the lobby of the curling club. As many individuals may prefer to submit suggestions online, a Google form has been created. A QR code will be developed and will be affixed to the physical suggestion box, to direct members to the online form. This will be in place before the start of the fall season.

9.0 **Team Reports**

9.1 Management Team

Terry Cross

The Executive is working with the Club Manager on the Transition Plan. The Recruitment Team is currently developing a posting for the General Manager's position. It is planned to post this position in September on the on-line recruitment site, Indeed and advertise the position on Curl BC, Curling Canada and on the Club's website.

9.2 Communications, Marketing & Membership Retention team

Hollie Wark

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9.3 Finance Team **Gerry Lockwood**

Refer to 6.0

The Credit and Interact system approved last month is being implemented.

9.4 Volunteer Team **Rick Prium**

The Board is organized into Functional teams. These teams meet once a month. The teams have been designed to include one or two club members. This year we are going to actively recruit club members to sit on these teams. This is a great volunteer opportunity as the time commitment is significant less than being on the Board but team members get to make a significant impact to the club. This will be explained at the AGM and sign- up sheets will be available.

The weekend after Thanksgiving, our club will be hosting one of the events of the Mixed Doubles Super Series. Although we do not know yet, who will be participating in this event, past Super Series participants included top competitive curler's from across Canada, Scotland and Sweden. It will be a fun event. Volunteers are need to sell 50/50 tickets and assist in the bar area.

9.5 Building and Facilities Enhancement Team **Fred Eves**

Pickle Ball is finished for the season. The number of players increased as the season progressed. There was some delay as pickle ball equipment was on back order but once all the nets were installed, they were well utilized. The cost of the equipment was covered from the drop-in fees. Next year, it is expected that the revenue from the pickle ball activity will significantly increase as the season can begin as soon as the ice is removed in April and major equipment purchase will not occur.

9.6 Program and Services Team **Terry Cross**

The Summer Spiel has 29 teams have registered. Wee are hoping to have at least 35 teams participating in this event. The organization is well underway. Volunteers for 50/50 sales and assistance in the bar are will be need. The sign-up sheets will be posted this week.

9.7 Strategic Planning Team

Terry Cross

This fall, the Board will be clarifying the governance process and the Board Management relationship. At the present time there are no policies in place that describe how the Board conceives, carries out and monitors its own task and we have nothing in place to describe how authority is delegated, monitored. Documenting this is well over due and essential for the effective operation of the club.

10.0 Upcoming Events

August

25-27 Summer Spiel
29-Sep 1 Rock Slide Camp (8am-9pm)

September

1 Club Coach Clinic
1-2 Curl BC High Performance Training
5-8 & 11-15 Member Practice Ice (10am-12 noon)
5-8 & 11-14 Member Practice Ice (6-8pm)
15 All Night Leagues Begin
22 All Day Leagues Begin
24 Novice Program Begins

October

8-9 Thanksgiving - No League Curling
9-15 Mixed Doubles Super Series - No League Curling
20-22 Senior Mixed Bonspiel

November

17-19 Pot of Gold Bonspiel

December

23-31 Christmas Break

11.0 Remarks –

12.0 Adjournment Meeting adjourned at 9 20 pm

NEXT MEETING

September 6, 2023- Please note there will be a short mtg of the new bd of directors following the AGM The purpose is to elect the executive and determine meeting day and time

**First regular Board meeting with new Board will be the week of September 18, 2023
Day and Time to be determined**