



**CHILLIWACK CURLING CLUB**  
**MINUTES OF THE BOARD OF DIRECTORS MEETING**  
**June 12, 2023**

**Present:** Rick Pruim, Gerry Lockwood, Elaine Christie, Lisa Deputan, Fred Eves, Kemal Khan, Gary Robinson,  
**Absent:** Terry Cross, Steph Prinse, Monica Rush, Hollee Wark  
**Add'l Attendees:** Claude Latulippe  
**Manager:** Bruce Renwick

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1.0 Meeting called to order by the Vice President, Rick Prium at 7:35 pm

Presentation by Claude Latulippe, Director of PCMCA

The purpose of this presentation was to inform the Board of Directors of the history and purpose of the Pacific Coast Masters Curling Association (PCMCA). This organization was established in 1963 to give male curlers age 60 and older the opportunity to curl competitively in BC. In 2015, the PCMCA changed their constitution so that women could join the PCMCA.

Chilliwack Curling Club has an active men's league but do not have a women league. The PCMCA want to inform the women of the Chilliwack Curling Club of the advantages of joining the PCMCA and the complete curling that will be available to them if they become members.

It is the intention of the PCMCA to approach the women's leagues at the club and arrange for an opportunity to speak to the leagues to explain the benefit and opportunity that exists if they join the PCMCA.

2.0 **Meeting agenda** was accepted. Moved by Gerry Lockwood and 2nd by Fred Eves- CARRIED

3.0 **Minutes** of the May 8, 2023 meeting were presented. Acceptance was moved as by Gerry Lockwood and 2nd by Fred Eves- CARRIED

4.0 **Correspondence - Nil**

5.0 **Managers Report**

**Bruce Renwick**

1. Since last meeting we have had 54 private rentals, 3 Blood Donor Clinics, 220 patrons for the Mother's Day brunch, the golf tournament lunch, Curl BC meeting's and the Curl Canada Business of Curling Symposium. Restaurant and banquet rentals remain strong.
2. The attendees of the Curling Symposium were very impressed with the facility. I had the opportunity to give the CEO of Curl Canada a private tour and discussion about the process of acquiring our new facility as well as our relationship we

have with our City Council and staff. She was very impressed with the flow and functionality of the design of the building. I also gave tours to several other attendees from across BC, Alberta, and Saskatchewan.

3. The golf tournament went well with 134 golfers participating. Lunch, drinks and prizes were back at the club.
4. Pickle ball has started and is gaining momentum quickly.
5. Pro shop pre orders have been placed for delivery mid-August in time for the summer spiel.
6. Community gaming grants have been submitted. Amount requested was \$45,000.

## 6.0 Financial Report

**Gerry Lockwood**

The facilities finances have improved over last year at this time by about \$128000, and part of the debt to Chilliwack have also been paid.

We need to look at moving some of our monies from our chequing account into a term deposit where we can earn interest. The interest rate on term deposits are increasing. The interest we may get on this money may be as high as 4.5%. I'd like to make the following motion:

*"In order to take advantage of the interest rates now available for term deposits, I would like to recommend the Chilliwack Curling Club and Community Centre move \$100,000.00 from our chequing account and deposit it in a term deposit that can give us a reasonable amount of interest, as long as the principal will not be in jeopardy of loss. The amount of interest will be determined at time of deposit."*

Moved by Gerry Lockwood; Seconded by Kemal Khan.  
CARRIED

## 7.0 Old Business

### 7.1 Development of the 2023 to 2024 Budget

Gerry Lockwood and Bruce have begun to develop the budget for 2023- 2024 Operational Budget. It is planned for a draft of this budget to be presented to the Board at the July meeting.

Board members are encouraged to send budget items to Gerry Lockwood for consideration when building this year's budget. These items need to be sent as soon as possible.

### 7.2 Debit/ Credit System

The Finance Team is having its final meeting next week and will be in the position to make their presentation to the Board. In order to be able to move ahead on this, a special Board Zoom meeting will be held to hear the Finance

teams report and to vote on the Finance team's recommendation. The Club Treasurer will advise board members when the special Zoom meeting will be scheduled.

## 8.0 Strategic Functional Team Monthly Reports

### 8.1 Management Team

Terry Cross

The Employment Contract with the Club's General Manager was signed on June 7, 2023. The term of the contract is August 15 to April 30, 2023. Both Bruce and the Board are looking forward to working together to effectively manage all that needs to be done during this transitional period.

### 8.2 Communications, Marketing & Membership Retention team

Hollie Wark

NO REPORT

### 8.3 Finance Team

Gerry Lockwood

See point 7.2 above

### 8.4 Volunteer Team

Rick Prium

A meeting has been scheduled for June 19<sup>th</sup>, 2023

A number of great ideas that were shared at the "The Future of Curling Symposium" will be discussed.

### 8.5 Building and Facilities Enhancement Team

Fred Eves

As part of the regular maintenance schedule, the safety valves have been replaced and compressor has been rebuilt.

The additional pickle board nets have been received and will be installed so that we will be able fully utilized the ice floor area for pickleball

### 8.6 Program and Services Team

Terry Cross

Meeting of the Bonspiel Committee scheduled for June 15, 2023.

### 8.7 Strategic Planning Team

Terry Cross

No report, but refer to section 9, New Business, regarding the establishment of the Recruitment team.

## 8.0 New Business -

### 8.1 Appointment of the new Director

Following last month's meeting when the Board declared the Directors position held by R. Hunter to be vacant, Terry Cross has spoken to Sherry Liptak regarding the vacant position.

Sherry applied for a director's position last January. She was an excellent candidate and as we had only one vacant board position, we asked Sherry if she would be interested in being part of the Bonspiel Team. Since February, Sherry has been a valuable member of the team and has shown her commitment to the Curling Club.

Sherry is interested in sitting on the Board. Terry Cross is recommending that the Board appoint Sherry Listak to the Board effective immediately.

According to our Bylaws, when a director is appointed by the Board to fill a vacancy created by a resignation, the new Director will assume the remaining term of office of the resigned Director. Therefore, Sherry Liptak will hold the position of Director until the AGM in 2025.

The following motion was made by Gerry Lockwood, and seconded by Gary Robinson.

*“ To appoint Sherry Liptak as a Director to the Board effective immediately.*

Motion CARRIED.

### 9.2 Orientation Program for new Board Members

Elaine Christie is working on an orientation program for new directors. The purpose of this program to provide information to new directors that will assist them in being an effective Board Member.

The following is an initial outline for the program.

#### Topics

- History of the Club
- Mission, Vision & Values of the Chilliwack Curling Club
- Role of A Director
- The Job description
- Expectations
- Strategic Teams and their roles and members
- Club's Constitution and Bylaws
- Reference Documents
- Minutes from past season
- Club Policies
- Google Workplace and Club emails

#### Format

Will be PowerPoint so that it has a professional look and can be shared easily with a group of new Directors

It is planned to rolled out the program to the new Directors who join the Board in September 2023.

### 9.3 Establishment of the Recruitment Team

a) The team will report directly to the Executive and will be made up by

Co- chairs: Elaine Christie  
Kemal Khan

Members: Bruce Renwick  
Two Curling Club Members

b) The Recruitment team will provide a monthly update to the Board.

### 9.4 The Future of Curling Symposium

The Chilliwack Curling Club hosted this symposium on June 9 to 12, 2023  
Rick Prium, Fred Eves and Sherry Liptak attended the weekend event.

Rick and Fred felt the symposium was excellent and that all board members should attend. They gave a short verbal report on the value of the symposium. They were asked to give a presentation to the board at the August Board meeting.

The following motion was made by Kemal Khan and seconded by Gerry Lockwood.

*“The registration fee paid by the 3 Club members ( R Prium, F. Eves and S. Liptak) who attended the Future of Curling Symposium June 9 to 12, 2023 should be reimbursed in full. The registration fee was \$131.25 per attendee.”*

Motion CARRIED

#### 9.5 Golf Tournament

The annual Golf tournament was held on June 3, 2023. Kemal Khan attended the event and reported it was extremely well organized and everyone had a great time. Kudos were given to Lisa Deputan, Shirley Christison, Bruce Renwick and his staff.

#### 10.0 **Upcoming Events**

SEPT 6 - AGM

11.0 **Adjournment** Meeting adjourned at 9:05 pm

**NEXT MEETING: July 10, 2023**

**The start time may be changed to 6pm. Confirmation of start time will be advised.**