



**CHILLIWACK CURLING CLUB  
MINUTES OF THE BOARD OF DIRECTORS MEETING  
January 16, 2023**

**Present:** Terry Cross, Rick Pruijm, Gerry Lockwood, Elaine Christie, Fred Eves, Kamel Khan, Steph Prinse, Gary Robinson, Monica Rush, Hollee Wark.  
**Absent:** Rick Hunter  
**Add'l Attendees:**  
**Manager:** Bruce Renwick

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The meeting was called to order by the President at 7:34 pm

1.0 **Meeting agenda** was accepted. Moved by Monica Rush and 2nd by Gerry Lockwood - CARRIED

2.0 **Minutes** of the December 12, 2022 meeting were presented. Acceptance was moved as by Fred Eves and 2nd by Monica Rush - CARRIED

3.0 **Correspondence** – An email was received from the Day Ladies League requesting hooks be placed in the main floor ladies' washroom. This was forwarded to Facilities Team.

4.0 **Managers Report**

**Bruce Renwick**

As the BC Combined Championship finished yesterday, Bruce did not have time to submit a written report. He did confirm that the Tournament was a success both from the perspective of the competing teams, Curl BC, and all the people who came to watch. Repeatedly we heard that the ice was excellent, the food fantastic and the facility awesome. A detailed financial report will be compiled in the next couple of weeks.

5.0 **Financial Report**

**Gerry Lockwood**

As the BC Combined Championship finished yesterday, Gerry did not have time to prepare a financial report. With the second half of the curling season just underway, we will be receiving some new registration dollars. We continue to be in a solid financial state and a report will be ready for the February meeting.

6.0 **Old Business**

6.1 Trophy Cases

The Day Ladies League purchased 3 trophy cases with lights and locks. Trophies have been put in place and the keys have been given to Bruce Renwick. The trophy cases need to be secured to the wall. The extra shelf is stored in the storage room located next to the cases. We received excellent feedback from club members during the BC Combined Championships this past week. A letter of thanks will be sent to the Ladies' League.

6.2 IT Update

Fred Eves confirmed that he is working on an IT policy. He plans to present it to the Board for review and approval by March 2023.

Fred reminded the Board members that Google Workspace is the application that The Chilliwack Curling Club has adopted for all Board, Administration, and Operations applications.

We have introduced the email system and Fred has reminded us that all email communication should be sent/ received through Google Workspace. The email addresses take the form of "first-initial-surname@curlchilliwack.org".

The file storage feature is also being used. All past minutes and the 2023 Board calendar are now found on Google Workspace. Gradually all Board templates will be stored there for ready access.

## 7.0 Team Reports

### 7.1 Management Team

**Terry Cross**

The Management team continues to research what policies other BC clubs have regarding "Concussion protocol" and a "Return to Play" procedure. We have reached out to all BC Clubs and have begun to hear back from them. We will be compiling the information and share them with the group in due course.

### 7.2 Communications, Marketing & Membership Retention team

**Hollee Wark**

No report this month

### 7.3 Finance Team

**Gerry Lockwood**

Continue to work on the Visa/ Debit study.

### 7.4 Volunteer Team

**Rick Prium**

We have the start of a volunteer database compiled from the individuals who have volunteered for the BC Combined Championship. We need to continue to grow the database and structure it so we can create group emails that will be used to target volunteers with specific skills.

### 7.5 Building and Facilities Enhancement Team

**Fred Eves**

No report this month

Bruce advised that a new portable Broadcasting system has been purchased for the Club. The cost of this system was covered by a \$10,000 grant obtained by Curl BC and \$3,500 from profits generated at the BC Combined Championship.

### 7.6 Program and Services Team

The Bonspiel group continues to meet to ensure the Club bonspiels scheduled to run this winter are organized. The Chilli Spiel is being held from Jan 20 to 22. Only 16 teams

have entered, but as 16 teams are the minimum number to make a bonspiel profitable, the Chilli Spiel will run as planned.

Currently, only 9 teams are registered for the Men's Bonspiel, Feb 16 to 19, and the Close the Barn Door Spiel, March 17 to 19, have only 6 teams registered.

#### 7.7 Strategic Planning Team

**Terry Cross**

Nothing to report.

### 8.0 **New Business**

#### 8.1 Resignation of Director

Sam Rooney has tendered his resignation from the Board effective immediately. Due to work and family commitments, he cannot give the time needed to the club. His resignation has been accepted. The President, Terry Cross thanked him for the work and time he has given to the club and hoped that when circumstances change, he will consider reapplying to be a Board member again.

An email will be sent out advising the membership of the opening and asking if anyone is interested in joining the Board of Directors to contact Terry Cross. A link to the application form will be included in the email. Responses need to be received by January 31, 2023.

### 9.0 **Upcoming Events**

#### **February**

3-5 Police Provincials (private)  
16-19 Men's Bonspiel  
25 SD#33 Bonspiel (private)

#### **March**

3-5 Spring Mixed Bonspiel  
10-11 Stick Bonspiel  
17-19 Senior Men's Bonspiel  
24-26 International Tankard  
27-31 PCMCA/BCIMCA BC Championships

#### **April**

31 – Apr 2 Close the Barn Door Spiel

#### **June**

4 Golf Tournament Cheam Golf Club  
16 Annual General Meeting

### 11.0 **Remarks –**

Terry Cross thanked all those who were involved in the BC Combined Championship. The event was extremely well run, feedback received from participating teams, and spectators was positive and the energy and friendliness of the volunteers was infectious.

The event was only a success due to the hours of planning by the organizing committee and the 120+ volunteers who worked hard during the event.

12.0 **Adjournment** Meeting adjourned at 8:05 pm

**NEXT MEETING: February 13, 2023 at 7:30 PM**