



CHILLIWACK CURLING CLUB
MINUTES OF THE BOARD OF DIRECTORS MEETING
December 12, 2022

Present: Terry Cross, Rick Pruiam, Gerry Lockwood, Elaine Christie, Fred Eves,
Kemal Khan, Steph Prinse, Gary Robinson, Monica Rush, Hollee Wark.
Absent: Sam Rooney, Rick Hunter
Add'l Attendees:
Manager: Bruce Renwick

Meeting called to order by the President at 7:32 pm

1.0 **Meeting agenda** was accepted. Moved by R. Pruiam and 2nd by G. Robinson -CARRIED

2.0 **Minutes** of the November 14, 2022 meeting were presented. Acceptance was moved by
Kemal Khan and 2nd by Gary Robinson - CARRIED

3.0 **Correspondence** - none received

4.0 Managers Report

Bruce Renwick

1. Non curling functions since last meeting = 83, schools= 7, bonspiels = 1
2. Sunday Novice program running with 26 registered. We plan to continue the Tuesday Novice league and start a new Sunday Novice league after Christmas.
3. Restaurant and Banquet rooms have been very busy with daily sales, Christmas parties, and banquets.
4. Club will be closed from Dec. 24 and reopen for the New Year's Eve party.
5. The restaurant and curling will return to the normal schedule on Jan. 2, 2023.

5.0 Financial Report

Gerry Lockwood

The Club's finances continue to be in good shape. The revenue generated this year is 40% higher than last year at this time. We are current with all our payments to the City and the CEBA loan of \$40,000 is interest-free until December 2023. It is our intention to repay this loan in full by December 2023.

6.0 Old Business

6.1 Curl BC Governance Essentials On-line course

The Board of Directors has agreed to enroll in the Governance Course being offered by Curl BC. The enrollment fee of \$30.00 will be waived if the course is completed by the participants before the end of April 2023.

6.2 Stick League Plaque

An email was sent to the Stick League advising them that the Board approved the funding for a Winner's Plaque for their league. See the wording of the motion in the November 14, 2022 minutes.

6.3 Update on Display Project

The Ladies Day League has been researching how to properly display the trophies that accumulated over the life of the Curling Club. A proposal is expected from the league shortly.

The pictures removed from the old club are being cleaned and repaired. Over the Christmas shutdown, the past president's photos will be hung in the board room and other pictures will be placed throughout the club. The Club's Coat of Arms will be hung next to the Pro shop.

6.4 Financial Support for the BC Club Championships

An inquiry has been received asking what monetary support is available for teams entering the BC Club Challenge. The existing policy "Monetary Support of Playoff Teams" does not address the BC Cup Challenge.

This year the BC Cup Challenge is an "open event" and therefore any team can register and play in the event. There are no qualifying events for this event.

The existing policy "Monetary support of Playoff teams" needs to be revised to address the BC Club Challenge. As a result, the following paragraph has been drafted:

"If more than one team from the Chilliwack Curling Club wished to attend the BC Club Challenge, financial support will only be given if there is a playoff among the teams wishing to attend the Club Challenge. The purpose of the playoff (in each of the women's and men's categories) is to financially support the top team in each category. More than one team may participate in the BC Club Challenge but only one team will receive financial support."

A motion was made by Gerry Lockwood and seconded by Monica Rush to revise the existing policy entitled "Monetary Support of Playoff Teams" by adding the above paragraph to the policy.

Motion CARRIED.

The existing policy will be updated and posted on the Club's website.

7.0 **Strategic Functional Team Monthly Reports:**

7.1 **Management Team**

Terry Cross

This fall several of our club members have fallen on the ice which caused a concussion. These incidents have highlighted the need for proper protocols and procedures.

8.0 New Business

8.1 Bursary Program:

The Chilliwack Curling Club manages 2 bursaries. Information about the bursaries is sent out to High Schools each December. Monica Rush informed the Board that the information and the application forms have been sent to all the high schools in the area.

An email will be sent to all Club members in the new year reminding members that these bursaries exist and may be applicable to Club Members' children or grandchildren.

8.2 Proposed IT Policy

The Chilliwack Curling Club does not have an IT policy. As the club continues to grow and make greater use of information technology, such a policy needs to be put in place to safeguard the data we hold and standardize the way we use information technology. A proposed IT policy will be drafted by Fred Eves and presented to the Board for review and approval in the new year.

8.3 Google Workspace

The Board has decided to use Google Workspace for all Board, Administration, and Operations applications. Google Workspace is a robust system and as we grow we will utilize more of its features. Google Workspace is free for all registered non-profit organizations.

Initially, we will use email and file storage applications.

Fred Eves gave the Board members an overview of Google Workspace and how to access and use the email system. All Board members have a new email address. The email addresses take the form of "first-initial-surname@curlchilliwack.org". For example: feves@curlchilliwack.org.

9.0 Up coming Events

December

19-23	Day League banquets/ Master's playoffs
24- Jan 1	Facility closed for Christmas break
27& 28	Family and Friends Curling 1-3 pm & 6:30 to 8:30 pm
31	New Year's Eve Party

January

9-15	no league play
10- 15	BC Men's and Ladies Combined Championships
20-22	Ladies Chilli Spiel
27-28	ICBC Bonspiel (private)

February

3-5 Police Provincials (private)
16-19 Men's Bonspiel
25 SD#33 Bonspiel (private)

March

3-5 Spring Mixed Bonspiel
10-11 Stick Bonspiel
17-19 Senior Men's Bonspiel
24-26 International Bonspiel (Mike Desantos)
27-31 PCMCA/BCIMCA BC Championships

April

31 – Apr 2 Close the Barn Door Spiel

11.0 Remarks –

12.0 Adjournment Meeting adjourned at 9:15 pm

NEXT MEETING: January 16, 2023, at 7:30 PM

**Please, note the meeting has been moved forward by a week as the Club is hosting the BC Combined Championship, January 10 to 15, 2023
We will return to the regular schedule in February**

The January CCC Executive meeting will be held on Jan 4, 2023, at 4 pm