



**CHILLIWACK CURLING CLUB
MINUTES OF THE BOARD OF DIRECTORS MEETING
Nov 14, 2022**

Present: Terry Cross, Rick Pruijm, Gerry Lockwood, Elaine Christie,
Rick Hunter, Kamel Khan, Steph Prinse, Gary Robinson,
Monica Rush.
Absent: Fred Eves, Hollee Wark, Sam Rooney
Add'l Attendees:
Manager: Bruce Renwick

Meeting called to order by the President at 7:30 pm

1.0 **Meeting agenda** was accepted. Moved by Gerry Lockwood and 2nd by Gary Robinson - CARRIED

2.0 **Minutes** of the Board of Directors meetings held on September 21, 2022, and October 17, 2022, were presented.
Acceptance was moved as by Terry Cross and 2nd by Gerry Lockwood - CARRIED

3.0 Correspondence -

An email was received from Dennis McSweeney, Chilliwack Stick League requesting that the Board fund a Winner's plaque similar to the other leagues. This will be discussed under new business.

4.0 Managers Report

Bruce Renwick

1. Pot of Gold Bonspiel will be held on Nov. 18 & 19 - 16 teams registered
2. The first session of the Novice program was completed on Nov. 6, 2022. The next Session starts on Nov. 20, 2022.
3. Ice was melted, scraped, and flooded on the weekend. The rocks were textured.
4. Restaurant and Banquet rooms have been very busy. November and December will be extremely busy for both.

5.0 Financials

Gerry Lockwood

We are halfway through the fiscal year and our financials are in good shape.
Based on our budget we have expended 40% of the budgeted expenses and we have received 56% of the budgeted revenues.

6.0 Old Business

- 6.1 The Building Enhancement team has received the request from the Ladies Day league requesting that the South End washrooms located on the ice level be opened. This request will impact the current operating budget and staffing levels. For these reasons that the earliest that this request could implement, if approved by the Building Enhancement team, will be next year and the budget will reflect these expenses.
- 6.2 All Board members are encouraged to take the online Governance Course developed by Curl BC. This course will take a total of 4 hours and can be taken any time until May 2023. As it is

online, participants will be working at their own pace, and can be completed over multiple sessions. The details of the course will be emailed directly to each board member.

7.0 Team Reports

- a) **Management Team** **Terry Cross**
There have been several incidents on the ice over the last month and this has highlighted the need to formalize protocols and establish policies regarding incident reporting, and safety. The board will be developing the necessary policies and protocols. Once they are developed and approved, they will be rolled out to Staff and Club members.
- b) **Communications, Marketing & Membership Retention team** **Hollie Wark**
No report was received as Team Lead was absent
- c) **Finance Team** **Gerry Lockwood**
Work continues on the study regarding whether the Club should implement the ability to use credit cards and interact when purchasing food, drink, or items from the pro shop. This is a very complex issue and the team studying this in detail to ensure all costs are fully understood. The team is aiming to have their study complete by Feb/ March 2023.
- d) **Volunteer Team** **Rick Prium**
Volunteers have been the backbone of the Chilliwack Curling Club since it started. In order for the club to hold bonspiels, club events, and programs, volunteers are needed. Any information that has been collected on volunteers has been very fragmented and usually has been held in a file by the organizer of the individual event We are trying to establish a database that will hold current information on who is willing to volunteer, what they want to be involved with and how much time they are able to give back to the club. A form will be circulated in the near future to all Club members. It will only take a few moments to complete the form.
- e) **Building and Facilities Enhancement Team** **Fred Eves**
No report was received as Team Lead was absent.
- f) **Program and Services Team** **TBD**
One of the subgroups of the Program and service team is the Bonspiel team. The following are on this team: Rick Prium, Stephanie Prinse, Monica Rush, Wendi Prinse, Kamal Khan, and Terry Cross.
The team is meeting to understand the tasks needed to be done to run a bonspiel and see if there are ways to streamline the process so that each bonspiel organizing committee does not have to recreate the steps for each bonspiel.

8.0 New Business -

8.1 Funding for Winner's Plaque

The Chilliwack Stick League has requested that the Board fund a Winner's plaque similar to the other leagues. After a discussion, the following motion was made by Kamel Khan and seconded by Rick Hunter.

“That the Board of Directors will fund the cost of providing a Winner’s Plaque for the Chilliwack Stick League up to a maximum of \$200.00. The Plaque will be designed and made to match the plaques used by the other curling league.”

MOTION CARRIED

8.2 Financial Support for the Club Challenge

A request for financial support for a team to attend the Club Challenge has been received. The format for the Club Challenge has changed. In the past, the team that was selected to attend the Club Challenge was selected through a qualifying event. The new format is an “Open event” and therefore all teams entering will be allowed to play.

As the current policy regarding what financial support is given to teams attending provincial events was written based on the “qualifier” format. This request needs to be carried forward as the current policy needs to be reviewed and amended.

This policy review has been referred given to the Finance Team.

8.3 Acceptance of Membership

This fall, 26 individuals joined the Club and paid their one-time membership fee.

New members are listed below:

Templeton, Jason	Williams, Laurie
Christie, Elaine	Balfour, Lurdes Silva
Wayne Hogg	Popowich, John
Moncur, Connie	Rees, Vicki
Kennedy, Donald	Rees, Catherine
Royea, Everly	Natzke, Marlene
Wilby, Linda	Forde, Holly
Klettke, Ed	Coulam, Jefferson
Lillies, Vernon	McInnes, Monty
Lillies, Denice	Comtois, Coco
Powers, William	Smith, Cynthia
Jollymour, Natasha	McIntosh, Don
Bontje, Jackson	Kwak, Brian

The following motion was made by Gerry Lockwood and seconded by Steph Prinse
 “I move that the Chilliwack Curling Club, Board of Directors, accept the 26 individuals noted above, as members of the Chilliwack Curling. “

MOTION CARRIED

8.4 Bonspiels

As noted in point 7(f) above, the Bonspiel team has been created. The following bonspiels are planned for the remaining curling season.

BC Combined Men’s and Women’s Championships	Jan 10 to Jan 15
Ladies Chilli Spiel	Jan 20-22
Men’s Bonspiel	Feb 14 -16
Spring Mixed Bonspiel	March 3-5
Stick Bonspiel	March 10-11

Senior Mixed Bonspiel
Close the Barn Door Spiel

March 17-19
March 27-April 2

Each bonspiel cannot run without the help of volunteers. The Bonspiel team is very concerned about the availability of volunteers for the Ladies' Chilli Spiel. This spiel is scheduled to run the weekend following the BC Combined Men's and Ladies' Championships.

9.0 Upcoming Events

December

19-23 Day League banquets/ Masters Christmas Mini Spiel
24- Jan 1 Facility closed for Christmas break
27& 28 Family and Friends Curling 1-3 pm & 6:30 to 8:30 pm
31 New Year's Eve Party

January

9-15 no league play
10- 15 BC Men's and Ladies Combined Championships
20-22 Ladies Chilli Spiel
27-28 ICBC Bonspiel (private)

February

3-5 Police Provincials (private)
16-19 Men's Bonspiel
25 SD#33 Bonspiel (private)

11.0 Remarks –

Terry Cross thanked the Board members for the work they are doing for the club but reminded the members that everyone needs to step up and be an active member of one of the various board committees. Being a board member involves more than just attending the monthly board meetings.

12.0 **Adjournment** Meeting adjourned at 9:10 pm

NEXT BOARD MEETING: MONDAY DECEMBER 12, 2022 at 7:30 PM