



**CHILLIWACK CURLING CLUB
MINUTES OF THE BOARD OF DIRECTORS MEETING**

July 5, 2022

Present: Terry Cross, Rick Pruum, Gerry Lockwood, Elaine Christie, Fred Eves, Rick Hunter, Kemal Khan, Steph Prinse, Gary Robinson, Sam Rooney, Monica Rush, Hollee Wark.

Absent:

Additional Attendees:

Manager: Bruce Renwick

Meeting called to order by the President at 7:30 pm

1.0 **Meeting agenda** was accepted. Moved by Rick Hunter and 2nd by Rick Pruum- CARRIED

2.0 **Minutes** of the JUNE 16 meeting were presented. Acceptance was moved as by Kamel Khan and 2nd by Steph Prinse- CARRIED

3.0 **Correspondence** - None received

4.0 Confirmation of the Executive of the 2022 to 2023 Board of Directors

The following people were nominated and elected at the Board meeting which followed the AGM, on June 16th, 2022

Terry Cross- President - nominated by Elaine Christie seconded by Gerry Lockwood - CARRIED

Gerry Lockwood- Treasurer- nominated by Hollee Wark, seconded by Fred Eves- CARRIED

The following people were nominated at the July 5,2022 Board meeting to fill the remaining two executive positions:

Rick Pruum – Vice President

Elaine Christie- Secretary

Motion made by Terry Cross to elected Rick Pruum as Vice President and Elaine Christie as Secretary. CARRIED

5.0 Managers Report

Bruce presented a proposed Budget for the 2022/2023 year. Due to the Covid restrictions we have had over the past few years it is difficult to identify a previous year to use as a comparator.

Cost have gone up as most things such as food, delivery costs have all increased. Changes will have to be made to the food pricing due to these higher costs. The Ninth End café continues to grow and has established regular and repeat customers. Bruce reported that the majority of the customers eating at the Ninth end Café are not curlers. This is a very good sign for the profitability of the restaurant.

Event rentals have not returned to pre pandemic levels as Covid restrictions were lifted in early spring and major events like weddings are usually booked 8 to 12 months in advance. The service groups of Rotary and Kiwanis continue to meet weekly.

Bruce has suggested that the Club trial a new 'Beer League' on Tuesday evenings at 9 pm. The Kelowna Curling Club introduced this concept to attract individuals who play in summer Beer leagues to a winter sport activity. Kelowna has found this to be very successful. Not only has the Beer league expanded to several nights each week, the league has successfully introduced curling to new individuals who have subsequently become Club members.

The Beer League will be a unique as the men and women in the league will not be required to become members of the Chilliwack Curling Club. There will be no limit on the numbers of players on the team roster however the four players who start each game must finish the game. All games are six ends. The entry cost will be \$800.00 /team + GST. After discussing how this league will be structured, the Board agreed to support this innovative programme this fall (Motion moved by Elaine Christie and seconded by Rick Hunter- CARRIED) Bruce and his staff will begin to actively market this programme to the Summer Beer Leagues that are currently playing ball.

Terry Cross moved that the proposed budget presented by Bruce Renwick be accepted and seconded by Rick Hunter- CARRIED

6.0 Old Business

6.1 Update re: Strategic Teams

The Curling Club is organized into Strategic Functional Teams. The 6 functional teams are:

- Management Team
- Finance Team
- Volunteers Team
- Communications, Marketing, Membership and Retention Team
- Building and Facilities Enhancement Team and Program and Services Team
- Strategic Planning Review Team

Terry would like to have the current board members review the Strategic Plan documents (located on the Club website) and identify which team they would like to work on this coming year. Please review prior to next meeting and be ready to advise the board the name of the team you want to be on.

6.2 Pictures and Trophy Display Case

The individual leading this project is no longer on the board. A discussion took place regarding the relevancy of creating a physical display of pictures, etc. vs a digital display. Monica Rush agreed to head up this project and look into the issue further. This activity will fall under the functional team of *Building and Facilities Enhancement Team and Program and Services Team*.

6.3 Cash/ Debit Review

This review will take place in September 2022. The *Finance Team* will lead this activity and bring their recommendations to the Board this fall.

6.4 Summer Spiel

The organization for the Summer Spiel will be headed up by Bruce and his staff. The following Board members have offered to help: Hollee Wark, Monica Rush.

7.0 New Business -

7.1 Signing Authority

With the election of the new Executive for the 2022/ 2023 year, Prospera Credit Union must be advised that the following individuals have signing authority:

Terry Cross, President
Rick Prium, Vice President
Gerry Lockwood, Treasurer
Bruce Renwick, Club Manager

The following individual's names should be removed as signatories:

Leslie Holtby
Wendy Prinse
Natalie Lowe

Motion made by Rick Hunter and seconded by Gary Robinson - CARRIED

7.2 Update on Lunch Box Bites

Curl Canada is hosting an on-line, 3-part course on "The Strategic Planning Process". Fred Eves and Elaine Christie are attending the course. The course is very good and outlines why strategic planning is critical for an organization. The course also walks through the steps that an organization must follow to either create or update a strategic plan. Both Fred and Elaine feel it is important that strategic planning is something that the CCC should be doing.

A discussion took place about the Strategic Plan that was developed by the Club about 10 years ago. The general consensus of the Board was these documents need to be revisited. The planning process needs to be reactivated so that the Club will have a current plan that will direct our actions and enable the club to effectively and strategically grow.

This concern will be referred to the *Strategic Planning Review Team*. An update will be given to the Board following the first meeting of the functional team.

7.3 Curling Club Files

In the past, Club files have been maintained by Wendy Prinse and stored in her home office. As Wendy is no longer on the board, the board wishes to have the files moved to the Curling Club. They will be stored in a locked filing Cabinet in the League Office. Elaine Christie will contact Wendi Prinse to arrange how and when the files will be moved to the Club.

8.0 Financials

At the AGM held on June 17, 2022, an interim financial report was given to the membership as the Accountant did not receive the financial information in enough time to prepare the Final Financial reports for the AGM. The membership was told the Final Financial Reports with notes from the Accountant would be available for members in the next few weeks.

The Accountant's report has not yet been received as the Accountant has requested clarification on a few points. The report should be finalized shortly.

9.0 Team Reports

No reports this month

10.0 Up coming Events

<u>July</u>	Friday Nights Steak and Chicken Bar BQs
<u>August</u>	Friday Nights Steak and Chicken Bar BQs
26-28	Summer Bonspiel
29-31	Jr camps 10-11 am / Senior camps 1-2 pm / Adult Camps 7- 8:30 pm
<u>September</u>	
1-2	Jr camps 10-11 am / Senior camps 1-2 pm / Adult Camps 7- 8:30 pm
3-4	Curl BC hosts "Rock Slide Camps for Kids "- day time
3-4	Two Night Adult Curling Camp, 7- 9 pm
5-9	Member Practice ice 1-3 pm and 6:30 to 8:30 pm
12	Night Leagues Start
19	Day Leagues Start
<u>October</u>	
14-16	Master Bonspiel

11.0 Remarks –

Terry expressed his thanks to the Board members for volunteering their time to CCC. It is an important job and one that will make an impact. There is lots to do this year and he hoped that each Board member would find it enjoyable and rewarding.

12.0 Adjournment Meeting adjourned at 8:30 pm

NEXT MEETING: Monday August 8 at 7:30 PM

Board group picture being taken – dress accordingly