

**Chilliwack Curling Club**  
**Minutes of Board of Directors Meeting**

Date : October 19, 2021

Present:

Kayleigh Alendal, Elaine Christie, Tim Drake, Fred Eaves, Leslie Holtby, Rick Prium,  
Monica Rush

Absent:

Shirley Christison, Terry Cross, Lisa Deputan, Natalie Lowe, Steph Prinse, Wendi Prinse

Additional Attendees:

None

Manager:

Bruce Renwick

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The October 19<sup>th</sup> Meeting was called to order by Leslie Holtby at 7:04 pm  
Leslie asked for a volunteer from the Board to take the minutes of this meeting as our secretary  
was absent. Elaine Christie volunteered.

**1.0 Meeting Agenda**

Acceptance moved by Monica Rush, seconded by Rick Prium  
Motion CARRIED

**2.0 Minutes**

Discussion took place regarding the amount of detail that should be recorded in the  
minutes of the Board of Directors meetings. The Board has agreed that minutes from  
the Director's meetings need to be detailed, reflect the discussion that took place and  
record the exact wording of motions that are made at the meeting. This is necessary as  
these minutes become a historic document of the club and may be referred to in the  
future.

In this regard the Directors asked that section 3.0, Correspondence, be rewritten to  
reflect the discussion that took place and records the motions that were made at the  
September 21, 2021.

Once Section 3.0 is rewritten, the minutes will be updated and will be reviewed and  
approved by the Board.

During the above discussion it was noted that the Director meeting Minutes have not  
been posted on the Clubs website since May 2021.

The procedure that should be followed is as follows:

Once the board meetings are approved by the Board, the Secretary should forward a PDF copy of the approved minutes to Larry Legault for posting on the website.

The missing minutes will be posted as soon as possible.

### **3.0 Correspondence**

**3.1** The letter that was to be written and given to the member who acted inappropriately did not get sent out as indicated in the Sept 21, minutes. Additional clarification was requested by the President. The letter will be finalized and a Board member will give it to the member following the October 19 Board meeting.

**3.2** The letter confirming the CCC decision to follow the PHO orders regarding Covid – 19 was sent and the League has acknowledged receipt and their awareness that PHO policies and protocols will be followed.

### **4.0 Manager Report**

Bruce Renwick reported as follows:

1. Revenues are up \$20,000 (5.8% increase) over pre-covid figures.  
Net Income is up \$97,000 (198% increase) over pre-covid figures.  
Cash in the bank is up \$80,000 (210% increase) over pre-covid figures.
2. Thursday Rotary held first “in-person” meeting last week and the Friday group will start next month. The Thursday group will start in the new year. Both Probus groups are meeting once a month and Kiwanis are meeting weekly.
3. Six Christmas parties have cancelled due to the new Covid-19 restrictions.
4. The Masters bonspiel, held last weekend, went extremely well. We have received a couple emails from out-of-town teams saying how much they enjoyed the ice, staff and meal.
5. Ice maintenance is scheduled for Nov. 12, 13 & 14. Flooding and texturing the rocks will take place.

### **5.0 Old Business**

- 5.1 Photo Gallery- discussion deferred to November
- 5.2 Engraving Rock Handles - discussion deferred to November
- 5.3 Review Team Leader Responsibilities -- discussion deferred to November
- 5.4 League Coordinators - -discussion deferred to November

### **Upcoming Events**

- 1) The International Tankard has been cancelled for 2022. It has been rescheduled for 2023.

- 2) Top Dog originally planned for October 22, 2021 has been rescheduled to November 26, 2021.

The following events are still on the Club's calendar

U15 BC- November 5 to 7

Cash / Debit review- February 2022

BC Open Seniors- Tim, Monica and Bruce, March 2022

Top Dog - November 2021

## **6.0 New Business**

### **6.1 Code of Conduct Policy:**

The wording in the current Conduct policy is somewhat vague and the Board feels that a more detailed and clearly written policy is required. Elaine Christie and Rick Prium will conduct this review and will bring a recommendation to the Board for their consideration at the November meeting.

### **6.2 Financial Assistance**

The Board has received inquiries about available financial assistance from several members who are attending the Senior Ladies and Men's Provincial Championship Bonspiel in Abbotsford October 19-24, 2021.

This year, Curl BC has changed the format and qualifying events are no longer being held. Direct entry into the Provincial Competition is occurring. In the past financial assistance was given to members who through qualifying bonspiels won the right to compete in the provincial championship.

Before the Board can respond to the members inquiring about financial assistance, the Board feels that the financial assistance policy needs to be reviewed in light of the "direct entry format" now used by Curl BC. Bruce Renwick, Monica Rush and Tim Drake will investigate this and bring a proposed policy to the Board's November meeting.

## **7.0 Financials- n/a**

## **8.0 Team Reports**

**Management- n/a**

Policies -n/a

**Building & Facilities -n/a**

**Communications and Retention – n/a**

Leagues – n/a

**Finance**

Fundraising-n/a

Grants -n/a

**Programs and Services**

Awards -n/a

Bonspiels – n/a

Clinics -n/a

Juniors – n/a

Social -n/a

**Strategic Planning Review – n/a**

**9.0 Remarks**

Past President -n/a

Vice President -n/a

President -n/a

**The next Board meeting is scheduled for November 16, 2021 at 7 p.m.**