

## CHILLIWACK CURLING CLUB - BOARD OF DIRECTORS MEETING - 2021 January 20

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Present: Terry Cross, Leslie Holtby, Kemal Khan, Natalie Lowe, Steph Prinse, Wendi Prinse, Mike Veenbaas

Regrets: Kayleigh Alendal, Lisa Deputan, Monica Rush

Absent: Shirley Christison

Louise Hara - Leave of absence

Manager: Bruce Renwick

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1.0 Meeting called to order by Wendi at 7:04 pm.

2.0 It was moved by Leslie and 2nd by Terry that the minutes of October 27th be accepted as amended

Minutes of December 14, 16 email vote was moved by Mike and 2nd by Kemal

Email vote of January 8 was moved by Terry and 2nd by Mike

3.0 **Correspondence:** Curl Canada Volunteer of the Year Award Application form  
Criteria to be emailed out for review

### 4.0 **Manager Report**

1. Ice plant turned off on Jan. 8 after receiving authorization from the Board. Fraser Valley Refrigeration isolated the ammonia and closed the machinery until the fall on Jan. 18. Ammonia Sensors were calibrated at the same time. James will be paid until the end of this month as there are few items he is cleaning up in the ice shed as routine closing procedures.
2. Curling staff was laid off on Dec. 2 with the exception of the odd day needed for cleaning or organizing back rooms. Janet and I are sorting through the things moved from the old club shredding many old documents that are no longer needed or required to keep. We should look at getting some of the old pictures hung once the Board committee decides where things should go. We will put all items together in one spot for the committee to sort through and decide where they want to have them hung.
3. 9<sup>th</sup> End Café is operating with limited hours with Scott working Tuesday to Saturday on salary and myself running the till when needed. We have a frontend person working on Saturday and Sunday as well as a cook on Sunday and Monday when Scott is off.
4. Pump track will open this week which should increase the business in the restaurant. With the wage subsidies the restaurant is in a positive cash flow situation. We have also created an Instagram account and are boosting posts on our Facebook page which seems to be increasing the business since we started the advertising program.
5. I should receive the information to start our Board Governance/ management structure with Jack Bowman next week and will forward material as I receive it.

6. After further discussion with Scott Braley at Curl BC today, if the Board decides to give the members the option to receive a tax receipt in lieu of credit towards next season I will set up our own fund they can contribute to through Amateur Sport BC which will make the logistics much easier for all parties concerned.

7. Questions or concerns?

## **5.0 Old Business**

- 5.1 Covid loss of play - credit for next season

offer credit for next season or donation to the club

discussion of using Amateur Sports fund for donations - need a specific project for the funds to be used for

- 5.2 Sponsorship - engraving rock handles

Bruce will look into cost and inform the board

possible 5 year use for sale, then offer a renewal or purchaser receives handle

Leslie suggested naming rights for benches for passed lifetime members revenue creation committee

- 5.3 Website: to be up and running soon - Fred Eaves, Bob Fugger, and Larry Legault  
Chef Scott is working on some drone footage

- 5.4 Life Members

Bruce - lifetime membership buy-in. Look into Curl Canada possible outline

## **6.0 New Business**

- 6.1 Board Governance / Jack Bowman: Bruce will forward when he receives information

- 6.2 Golf Tournament: Golf times to be booked for the 1st Sunday in June at Cheam

- 6.3 BC Hydro Power factor: Bruce working on discussions/ possible rebate with BC Hydro

- 6.4 Painting Building: City of Chilliwack Arts Advisory Committee that works on beautifying the city

mural on side of building to draw interest. Terry to find criteria and work on moving it forward if possible

- 6.5 Building Use: Bruce reached out to Fraser Health as a possible vaccination location

- 6.6 Parking lot soon to be completed

- 6.7 Outdoor washroom maintenance - taken care of by the City

- 7.0 **Treasurer Report:** distributed via email January 19, 2021

Terry asked about a possible fee increase for next season due to lack of income

Bruce - wage subsidy from government and update on City loan

## **8.0 Committee Reports**

- 8.1 Executive - n/a

- 8.2 Awards - n/a
- 8.3 Bonspiels - n/a
- 8.4 Clinics - n/a
- 8.5 Fundraising - as above: rock handles
- 8.6 Grants - BC recovery is currently not applicable to non profits but criteria may change  
Mike, Natalie, and Bruce to work on gaming grants
- 8.7 Juniors - n/a
- 8.8 Leagues - n/a
- 8.9 Membership Recruitment & Retention - n/a
- 8.10 Policy Manual - Bowman workshop. Look into resources from CurlBC and CurlCanada  
Work on an employee handbook
- 8.11 Social - n/a
- 8.12 Volunteer Coordination - n/a

#### **9.0 Remarks**

- 9.1 Past President - n/a
- 9.2 Vice President - brought up idea for possible emergency meetings if needed
- 9.3 President - ask to continue in person meetings - unanimous yes

#### **10.0 NEXT MEETING - FEBRUARY 23 AT 7:00PM**

#### **11.0 Meeting adjourned at 8:48 PM**