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*CHILLIWACK CURLING CLUB -BOARD OF DIRECTORS MEETING – 2019 August 20*

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Present: Jody Castle, Shirley Christison, Lisa Deputan, Leslie Holtby, Bill Icton, Doreen Jones, Kemal Khan, Leisa Munro, Bobby Neid, Wendi Prinse, Bruce Renwick, Mike Veenbaas

Regrets: Fred Snooks

Absent:

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Meeting called to order by Mike at 7:02 pm

1.0 It was moved by Doreen and 2<sup>nd</sup> by Jody that the **Agenda** be approved as amended. CARRIED

2.0 It was moved by Kemal and 2<sup>nd</sup> by Shirley that the **minutes** of July 11 be accepted as amended. CARRIED

3.0 **Correspondence:** It was moved by Bobby and 2<sup>nd</sup> by Leisa to accept the following membership Applications: Bob Yeo, Ron Schneider, Vicki Lockwood and Gerry Lockwood. CARRIED

4.0 **OLD BUSINESS:**

**4.1 Committee Membership**

**Awards:** Chair – Shirley Christison. Doreen Jones, Wendi Prinse, Melinda Saretsky, Fred Snooks

**Bonspiels:** Chair – Jody Castle. Bobby Neid, Stephanie Prinse, Wendi Prinse, Hollee Wark

**Clinics:** - Chair – Bobby Neid. Doreen Jones, Rick Jones, Tyler Jones

**Executive:** Chair – Mike Veenbaas. Jody Castle, Doreen Jones, Wendi Prinse

**Fund Raising:** Chair – Bill Icton. Leslie Holtby

**Juniors:** Chair – Lisa Deputan. Maria Mailloux (Little Rockers)

**Leagues:** Chair – Lisa Deputan. Bill Icton, Doug Marshall

**Membership Recruitment & Retention:** Chair – Mike Veenbaas. Bobby Neid

**Policies:** Chair – Doreen Jones. Kemal Khan, Wendi Prinse

**Social:** Chair – Leslie Holtby. Possible members –Andre Angelhart, Hollee Wark

**Volunteer Coordination:** Chair – Leisa Munro

Discussion under Leagues: Daytime Leagues could be recognized at year end. Bill to ask Masters how they want to be part of club.

4.2 – **Board Meeting Schedule:** Third Wednesday of the Month at 6:30 until Christmas. Leslie gave regrets for next one on September 18.

4.3 **Commemorative Plaque:** Bobby spoke with Ryan Mulligan. There is no current policy at City Hall so it looks like no plaque.

5.0 **NEW BUSINESS:**

5.1 **Human Resources Policy** handbook needed. Make sure that Bruce is on committee as employee falls under his mandate as manager.

5.2 **Club Website.** Needs a refresh.

5.3 **Debit/POS machine.** No consensus. Easier for customer, concern over possible lost sales but very time consuming for the accounting side of things. Keep as cash for the time being.

## 6.0 **MANAGER'S REPORT:**

- plant started on Aug 8 and ice will be ready for Friday, August 23
- Pro Shop stock has arrived except for Hardline and Andre Ferland Performance. Will be fully stocked and operational for summer bonspiel.
- Kitchen is building steadily with sales between \$300-\$400 daily
- League fee deposits are coming in for the night leagues. The Mon Red has 17 teams with one more on the waiting list. Should we go to 18 teams with 2 byes/week or stay with 17 and one bye?
- I have secured Molson Coors as the Sponsor for the competitive league for \$2000 per season. Monies go to the league for weekly and playoff payouts.
- we will be adding Vancouver Island Breweries to our draft taps as well as increasing their packaged products and dropping the Four Winds for this season. Vancouver Island will be buying some advertising in the ice shed as well as doing some promotional work with us this year. With the increase in prices this year I will be working with the breweries to put certain types and brands on specials through the season.
- W will be redoing the kitchen menu for Sept 1 adding a seniors menu and a kid's menu. I am working with the kitchen staff to extend the hours so that we can have the kitchen open until 9 pm for dinners and a limited pub menu during the season. We will try to implement this for the beginning of October when we are fully operational.
- Non Curling Rentals: Au- 12; Sept-11; Oct-5; Nov-9; Dec- 12

**7.0 Treasurer's Report:** Email to follow. A part-time bookkeeper to start in September which should help tremendously.

## 8.0 **COMMITTEE REPORTS**

- 8.1 **Executive:** met prior to tonight's meeting. Talked about Club staffing, HR Policy, and Website. Congratulations to Bruce re Chilliwack Sports Hall of Fame. Dinner on Oct 23<sup>rd</sup> and City has asked that we sell tickets at the club. Also need to re-do Bruce's contract as it past due for a usual three year review.
- 8.2 **Awards:** it was moved by Leisa and 2<sup>nd</sup> by Leslie to accept the Awards committee recommendation for Bursaries. Ashley Tizzard for Frank Jamieson, and Madeline Britz for John Roberts. CARRIED.
- 8.3 **Bonspiels:** Summer Spiel this weekend.
- 8.4 **Clinics:** n/a
- 8.5 **Fundraising:** n/a
- 8.6 **Juniors:** PDF going out to all schools
- 8.7 **Leagues:** will meet after long weekend.
- 8.8 **Membership Recruitment & Retention:** ad in Leisure Guide
- 8.9 **Policy Manual:** Committee to meet
- 8.10 **Social:** Top Dog – October 4<sup>th</sup>? Saturday night – encourage more participation. Will need two more on ice skill competitions.
- 8.11 **Volunteer Coordination:** Lisa working on collecting contacts

## 9.0 **REMARKS**

- 9.1 – Past President: N/A
- 9.2 – Vice President: N/A
- 9.3 – President: N/A

## 10.0 **IN CAMERA SESSION (NO minutes taken)**

**11.0 NEXT MEETING: September 18<sup>th</sup> at 6:30 pm**

**12.0 Meeting adjourned at 8:47 pm.**